NOTICE TO BIDDERS

The following are questions and responses regarding
RFP No. 4970.2, English Language Arts Curricular and Instructional Materials
for Elementary Schools

Question 1: Could you confirm if the district is seeking comprehensive programs only?

Answer: MCPS is open to selecting multiple programs with the intentions to build a comprehensive program.

Question 2: Section 3.7: System and Organizational Controls (SOC2) Compliance Report. MCPS requests a current copy of the vendor's SOC 2 report. We typically do not provide this report without a signed NDA. Would the District be amenable to signing an NDA before we send the SOC2 report to district officials? We are happy to provide an NDA with our submission.

Answer: This report will be reviewed by the evaluation committee for evaluation purposes only. Those members of the committee, as a participant in the evaluation will have signed a confidentiality and conflict disclosure agreement. We will not sign an external NDA.

Question 3: Can the district please provide us with the number of classrooms/students/and teachers?

Answer: These numbers are an approximate projection.

Number of Students	Grade Level	Number of Teachers
5,566	PK	284
10,770	KG	656
11,460	1	702
11,277	2	704
11,666	3	610
11,843	4	567
11,764	5	490

Question 4: Will the district consider products that are digital with printability but don't have hard-bound printed resources?

Answer: We are open to this as long as it meets the needs of our instructional programs.

Question 5: Will the district please provide the number of ELA teachers per grade level?

Answer: See response to question 3 above

Question 6: Will the district please provide the student enrollment total per grade level?

Answer: These numbers are an approximate projection.

Number of Students	Grade Level
5,566	PK
10,770	KG
11,460	1
11,277	2
11,666	3
11,843	4
11,764	5

Question 7: Regarding WCAG 2.4Rev compliance and VPAT required with submission, will the district waive the requirement for a VPAT in the event that a vendor does not currently have a VPAT for our Core ELA product? We are able to provide documentation of our specific qualifications in lieu of the VPAT, including current progress toward compliance and planned date (spring 2024) by which a VPAT will be available. Will this verification of current qualifications and roadmap for VPAT availability be accepted in lieu of submitting a VPAT with our proposal?

Answer: No, we cannot review a product for use in MCPS without that information, per COMAR. The VPAT is a list of standards and the ACR is the documentation of your compliance with those standards – we cannot move a product forward for evaluation in the absence of documentation on those standards established by the regulations.

Question 8: What are the number of students and teachers projected by grade level for this bid?

 Answer: See response to question 3 above

Question 9: What are the total number of elementary schools?

Answer: 137 and a Virtual Academy

Question 10: Can providing a current copy of our W-9 serve as evidence we maintain a permanent place of business?

Answer: Yes, if the location on the W-9 is where management or administrative activities are performed for your business.

Question 11: As far as samples, would you like every grade level represented in the samples if we make it to the next round? We would like to start to prepare early to be sure we have all of the materials requested.

Answer: Multiple copies of selected samples for each grade level will be requested in addition to other resources that supports teaching and learning.

Question 12:   Would you like multiple copies of every sample or just one copy of each sample?

Answer: Multiple copies of selected samples for each grade level will be requested in addition to other resources that supports teaching and learning.

Question 13:   What is the number of students in each grade Pre-K-5? Number of teachers in each grade Pre-K-5? Number of digital licenses requested for the review committee?

Answer: See response to question 3 and 6 above.

Question 14:   Does the district intend to adopt one core program only?

Answer: The district intends to implement a comprehensive program or multiple programs, to support instruction across the components of reading and writing.

Question 15: Is the district open to supplemental programs with this RFP?

Answer: Yes

Angela McIntosh Davis, Director
Division of Procurement

AMD

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)
 Name of Company: _____